Notice to Suppliers



Accelerated measures for our UK Operations

Originator: Warrick Matthews Job Title: Chief Procurement Officer – Civil Aerospace Business Unit: Civil Aerospace Operations NTS Number: 493 Issue: 1 Date: 28th March 2020

For the attention of Rolls-Royce Civil Aerospace suppliers

Scope/Applicability:

All suppliers within the Rolls-Royce Civil Aerospace Supply Chain.

Dear Supply Partner,

As we continue to monitor the fast-moving and unprecedented impact of Covid-19 around the world, we have decided to accelerate some of the measures I referenced in my message Wednesday 25 March, to protect our people and business.

We have been keeping our production activities under continuous review, and today we have decided to significantly reduce activity in our UK facilities for one week from midnight Friday 27 March. The pause will provide the time to evaluate all aspects of our operations and review our working practices in light of the rapidly evolving guidance and understanding in relation to Covid-19, which we consider can be done most efficiently and effectively in a non-production environment.

This is applicable to our Civil Aerospace sites in the UK only and does not impact our Defence business, Civil Operations outside of the UK, or our office-based teams, who are working from home where possible. A small number of colleagues from each facility will continue to run critical processes during the week to ensure the safety and security of our sites.

We believe that this is a proportionate response, giving us the opportunity to review our operations to understand how we best move the business forward in these unprecedented times.

What does this mean for suppliers?

During the week, all our UK factories will be able to receive deliveries as normal, so please continue to support the flow of parts and consumables to our business. Our office and senior leadership teams will also be available, so you will be able to speak with our Supplier Management teams.

As part of this operational review, we will keep you updated on the steps to ramp-up activity in each UK factory. We anticipate re-opening of our facilities on Monday 6 April, but this may be done in a phased approach based on local considerations in each case. I'll share further communications on these plans as they develop.

Your continued support and active communication is highly appreciated, <u>please get in touch</u> if you have any questions or concerns.

NTS Category:

Authorised by:

General Information / Communication

Warrick Matthews Chief Procurement Officer – Civil Aerospace